

2009 CHEST Printed Training Schedule October To December



MICROSOFT OFFICE 2003

Access

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Access 2003 Level 1	2	19-20	16-17	14-15	275
Microsoft Access 2003 Level 2	2	21-22	18-19	16-17	302
Microsoft Access 2003 Level 3	1	23	20	18	168
Microsoft Access 2003 Level 4	1	26	23	21	168
Introduction to Access VBA	1	16	13	11	238
Access 2003 Programming with VBA	4	12-15	9-12	7-10	818
Advanced Development in Microsoft Access	4	19-21	16-18	14-16	818

Excel

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Excel 2003 Level 1	2	12-13	9-10	7-8	275
Microsoft Excel 2003 Level 2	1	14	11	9	168
Microsoft Excel 2003 Level 3	2	15-16	12-13	10-11	302
Microsoft Excel Macros	2	26-27	23-24	21-22	463
Introduction to Excel VBA	2	26-27	23-24	21-22	463
Excel 2003 Programming with VBA	4	19-22	16-19	14-17	818

Outlook

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Office Outlook 2003: Level 1	1	7	4	2	148
Microsoft Office Outlook 2003: Level 2	1	8	5	3	168
Microsoft Office Outlook 2003: Level 3	1	9	6	4	168

Powerpoint & Visio

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Visio 2003 Professional Level 1	2	7-8	4-5	2-3	275
Microsoft Visio 2003 Professional Level 2	1	9	6	4	168
Microsoft Powerpoint 2003 Level 1	2	7-8	4-5	2-3	275
Microsoft Powerpoint 2003 Level 2	1	9	6	4	168

Project

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Project 2003: Level 1	2	12-13	9-10	7-8	275
Microsoft Project 2003: Level 2	1	14	11	9	168

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People, Training, Results

MICROSOFT OFFICE 2003

Word

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Word 2003 Level 1	2	13-14	10-11	8-9	275
Microsoft Word 2003 Level 2	1	15	12	10	168
Microsoft Word 2003 Level 3	1	16	13	11	168

MICROSOFT OFFICE 2007

Access

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Office Access 2007 Level 1	2	19-20	16-17	14-15	275
Microsoft Office Access 2007 Level 2	2	21-22	18-19	16-17	302
Microsoft Office Access 2007 Level 3	1	23	20	18	168

Excel

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Office Excel 2007 Level 1	2	12-13	9-10	7-8	275
Microsoft Office Excel 2007 Level 2	1	14	11	9	168
Microsoft Office Excel 2007 Level 3	2	15-16	-	10-11	302

Outlook

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Outlook 2007: New Features	1	12	16	14	168
Microsoft Outlook 2007: Level 1	1	13	17	15	148
Microsoft Office Outlook 2007: Level 2	1	14	18	16	168
Microsoft Office Outlook 2007: Level 3	1	15	19	17	168

Powerpoint & Visio

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Office PowerPoint 2007 Level 1	2	8-9	5-6	3-4	275

Project

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Project 2007: Level 1	2	12-13	9-10	7-8	250
Microsoft Project 2007: Level 2	1	14	11	9	250

Word

Course Title	Days	OCT	NOV	DEC	Fee
Microsoft Office Word 2007 Level 1	2	13-14	10-11	8-9	275
Microsoft Office Word 2007 Level 2	1	15	12	10	168

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PROGRAMMING LANGUAGES

VBA

Course Title	Days	OCT	NOV	DEC	Fee
Introduction to Access VBA	1	16	13	11	238
Access 2003 Programming with VBA	4	12-15	9-12	7-10	818
Microsoft Excel Macros	2	26-27	23-24	21-22	463
Advanced Development in Microsoft Access	4	19-21	16-18	14-16	818
Introduction to Excel VBA	2	26-27	23-24	21-22	463
Excel 2003 Programming with VBA	4	19-22	16-19	14-17	818