

# Course Outline



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## Enabling & Managing Office 365

### Course Description:

This is a 5-day instructor-led training (ILT) course that targets the needs of IT professionals who take part in evaluating, planning, deploying, and operating Office 365 services, including its identities, dependencies, requirements, and supporting technologies. This course focuses on skills required to set up an Office 365 tenant, including federation with existing user identities, and skills required to sustain an Office 365 tenant and its users.

### Pre-requisites:

A minimum of two years of experience administering the Windows Server operating system, including Windows Server 2012 or Windows Server 2012 R2.

A minimum of one year of experience working with AD DS. A minimum of one year of experience working with name resolution, including DNS.

Experience working with certificates, including public key infrastructure (PKI) certificates.

Experience working with Windows PowerShell. Experience working with Exchange Server 2013 or later, Lync Server 2013 or Skype for Business Server 2015, and SharePoint Server 2013 or later is beneficial but not required.

### Course Content:

- **Module 1: Planning and provisioning Microsoft Office 365**
- **Module 2: Managing Microsoft Office 365 users and groups**
- **Module 3: Configuring client connectivity to Microsoft Office 365**

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- **Module 4: Planning and configuring directory synchronization**
- **Module 5: Planning and deploying Office 2016 ProPlus**
- **Module 6: Planning and managing Exchange Online recipients and permissions**
- **Module 7: Planning and configuring Microsoft Exchange Online services**
- **Module 8: Planning and deploying Skype for Business Online**
- **Module 9: Planning and configuring SharePoint Online**
- **Module 10: Planning and configuring a Office 365 collaboration solution**
- **Module 11: Planning and configuring rights management and compliance**
- **Module 12: Monitoring and troubleshooting Microsoft Office 365**
- **Module 13: Planning and configuring identity federation**

**Course Duration: 5 Days**